



**NOTICE OF
SPECIAL MEETING OF THE TOWN COUNCIL
HICKORY CREEK TOWN HALL
1075 RONALD REAGAN AVENUE, HICKORY CREEK, TEXAS 75065
TUESDAY, SEPTEMBER 03, 2019, 6:00 PM**

AGENDA

Call to Order

Roll Call

Pledge of Allegiance to the U.S. And Texas Flags

Invocation

Items of Community Interest

Pursuant to Texas Government Code Section 551.0415 the Town Council may report on the following: expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of an individual; a reminder about an upcoming event organized or sponsored by the governing body; and announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after the posting of the agenda.

Public Comment

This item allows the public an opportunity to address the Town Council. To comply with the provisions of the Open Meetings Act, the Town Council cannot discuss or take action on items brought before them not posted on the agenda. Please complete a request if you wish to address the Town Council. Comments will be limited to three minutes.

Regular Agenda

1. Conduct a public hearing regarding the 2019-2020 Fiscal Year Budget.
- [2.](#) Interviews for various boards and commissions.
3. Consider and act on appointments to various boards and commissions.
- [4.](#) Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an interlocal agreement by and between the Town of Hickory Creek, Texas and the Texas Department of Transportation for flagging Texas Motor Vehicle Records for failure to appear or pay a fine on a complaint involving violation of a traffic law and providing an effective date.

5. Discussion regarding the 2019-2020 Fiscal Year Proposed Budget.
6. Consider and act on an ordinance adopting and approving the budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020; providing for expenditure of funds, providing for filing of budget and ordinance.
7. Discussion regarding Parks, Recreation and Open Space Master Plan.

Adjournment

The Town Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code, Chapter 551.

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact Town Hall at 940-497-2528 or by fax 940-497-3531 so that appropriate arrangements can be made.

I, Kristi Rogers, Town Secretary, for the Town of Hickory Creek certify that this meeting notice was posted on the bulletin board at Town Hall, 1075 Ronald Reagan Avenue, Hickory Creek, Texas on August 30, 2019 at 10:30 a.m.

A handwritten signature in cursive script, appearing to read "Kristi D. Rogers", written over a horizontal line.

Kristi Rogers, Town Secretary
Town of Hickory Creek

Item Attachment Documents:

2. Interviews for various boards and commissions.



AGENDA INFORMATION SHEET

MEETING DATE: September 3, 2019

AGENDA ITEM: Interviews for various boards and commissions.

SUMMARY: Planning and Zoning, Place 1 is vacant.
Board of Adjustments, Alternate 1 and Alternate 2 positions are vacant.

Item Attachment Documents:

4. Consider and act on a resolution authorizing the Mayor of the Town of Hickory Creek, Texas to execute an interlocal agreement by and between the Town of Hickory Creek, Texas and the Texas Department of Transportation for flagging Texas Motor Vehicle Records for failure to appear or pay a fine on a complaint involving violation of a traffic law and providing an effective date.

TOWN OF HICKORY CREEK, TEXAS
RESOLUTION NO. 2019-0903-__

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF HICKORY CREEK, TEXAS, HEREBY AUTHORIZING THE MAYOR OF THE TOWN OF HICKORY CREEK, TEXAS TO EXECUTE AN INTERLOCAL AGREEMENT BY AND BETWEEN THE TOWN OF HICKORY CREEK AND THE TEXAS DEPARTMENT OF TRANSPORTATION FOR FLAGGING TEXAS MOTOR VEHICLE RECORDS FOR FAILURE TO APPEAR OR FAILURE TO PAY A FINE ON A COMPLAINT INVOLVING VIOLATION OF A TRAFFIC LAW AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Hickory Creek (the “Town”), Texas is a Type A General Law Municipality located in Denton County, Texas, created in accordance with the provisions of the Texas Local Government Code and operating pursuant to enabling legislation of the State of Texas;

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, authorizes governmental entities to contract with each other to perform governmental functions and services under the terms thereof; and

WHEREAS, the Town Council has been presented a proposed Interlocal Agreement by and between the Town of Hickory Creek, Texas and The Texas Department of Transportation (“TxDOT”) for participating in the Scofflaw Program, in accordance with Section 702.003 of the Texas Transportation Code (hereinafter “Agreement”), a copy of which is attached hereto as Exhibit “A” and incorporated herein by reference; and

WHEREAS, pursuant to Section 702.003 of the Texas Transportation Code, a county assessor-collector or the Texas Department of Transportation may refuse to register a motor vehicle if the assessor-collector or the department receives under a contract information from a municipality that the owner of the vehicle has an outstanding warrant from that municipality for failure to appear or failure to pay a fine on a complaint that involves the violation of a traffic law; and

WHEREAS, upon full review and consideration of the Agreement, and all matters attendant and related thereto, the Town Council is of the opinion that the terms and conditions thereof should be approved, and that the Mayor, shall be authorized to execute it on behalf of the Town of Hickory Creek.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Hickory Creek, Texas:

Section 1: That the Mayor of the Town of Hickory Creek, Texas, is hereby authorized to execute on behalf of the Town of Hickory Creek, Texas, the Agreement attached hereto as Exhibit A.

Section 2: This Resolution shall take effect immediately upon its passage.

PASSED AND APPROVED by the Town Council of the Town of Hickory Creek, Texas this 3rd day of September, 2019.

Lynn C. Clark, Mayor

ATTEST:

Kristi Rogers, Town Secretary

APPROVED AS TO FORM:

Dorwin L. Sargent, III, Town Attorney

STATE OF TEXAS §
COUNTY OF TRAVIS §

INTERLOCAL AGREEMENT

THIS CONTRACT is entered into by the Contracting Parties under Government Code, Chapter 791.

I. CONTRACTING PARTIES:

The Texas Department of Motor Vehicles (TxDMV)
Town of Hickory Creek (Local Government)

II. PURPOSE: Scofflaw Services contract for marking Texas Motor Vehicle Registration Records.

III. STATEMENT OF SERVICES TO BE PERFORMED: TxDMV will undertake and carry out services described in **Attachment A**, Scope of Services.

IV. CONTRACT PAYMENT: Contract payment must conform to the provisions of **Attachment B**, Budget. Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

V. TERM OF CONTRACT: This contract begins when fully executed by both parties and terminates five years from the date this contract is executed by TxDMV, or when otherwise terminated as provided in **Attachment C**, Article 5 of this contract.

VI. LEGAL AUTHORITY: THE PARTIES certify that the services provided under this contract are services that are properly within the legal authority of the Contracting Parties.

TxDMV further certifies that it has the authority to perform the services by authority granted in Section 702.003 of the Texas Transportation Code.

Each party certifies that its governing body authorized this contract.

This contract incorporates the provisions of **Attachment A**, Scope of Services, **Attachment B**, Budget, **Attachment C**, General Terms and Conditions, **Attachment D**, Contact Information for Technical Assistance, and **Attachment E**, Account Information.

Town of Hickory Creek (Name of Local Government)

By _____ Date _____
Authorized Signature
Lynn C. Clark, Mayor
Printed Name and Title

FOR TxDMV

By _____ Date _____
Authorized Signature

Printed Name and Title

ATTACHMENT A

Scope of Services

TxDMV will:

1. On initial probes (inquiries) of data submissions received from the Local Government, generate an output file containing matching license plates. If no vehicle record is found, such factual information will be indicated on the output file together with the input data. Input and output files will be returned to the Local Government after completion of the computer run.
2. Place "flags" on vehicle records based on data submissions received from the Local Government containing "flag" request codes.
3. Remove "flags" from vehicle records based on data submissions received from the Local Government containing "clear" request codes.

Local Government must:

1. Provide data submissions to **TxDMV** in accordance with **TxDMV** specifications for computer run of initial probes (inquiry), flags (marking) of vehicle records, and clears (removal) of flags. Due to changing technology, these specifications will be distributed by **TxDMV** to the Local Governments on September 1st of every year.
2. Submit an application to establish the method of payment (see **Attachment E**), and establish an account prior to submitting inquiries.

ATTACHMENT B

Budget

Fees for file submission and transactions must be submitted to **TxDMV** in accordance with 43 Texas Administrative Code Sections 217.123 and 217.124.

Payments must be submitted to the following address:

Texas Department of Motor Vehicles
IT Services Division, Data Support Services
PO Box 5020
Austin, TX 78763-5020

A deposit of at least \$500.00 must be provided to TxDMV for placement in a non-interest-bearing-account. This deposit is to cover estimated service use. Payment of the deposit must be made by check or warrant, payable to the "Texas Department of Motor Vehicles" and is due upon execution of this contract.

The deposit must be paid before the Local Government submits a probe (inquiry) or a request for placement or removal of a flag from motor vehicle records.

If the balance in the account falls below the \$350.00 minimum balance, **TxDMV** may suspend processing probes, or placing or removing "flags" from motor vehicle records for the Local Government until a deposit is made by the Local Government, in an amount sufficient to increase the balance in the account to the \$350.00 minimum balance.

- A. If the Local Government chooses to establish a "Pay on Request" account, the applicable payment of fees must be made each time a request to probe (search/inquiry) or to place or remove "flags" from motor vehicle records is submitted to **TxDMV**.
- B. As an alternative, if the Local Government chooses to establish an escrow "Prepaid Account", **TxDMV** will establish an account in the name of the Local Government. Charges will be deducted from the escrow account until the balance of that account reaches the minimum required balance for the Local Government, as provided below.

The \$500.00 minimum balance may increase depending on established monthly usage by the Local Government. This additional funding is payable within fifteen (15) days from receipt of notification from **TxDMV**.

An escrow account balance statement will be provided by **TxDMV** each time a probe or a request to place or remove "flags" from motor vehicle records is submitted.

ATTACHMENT C

General Terms and Conditions

Article 1. Amendments

This contract may only be amended by written agreement executed by both parties before the contract is terminated.

Article 2. Conflicts Between Contracts

If the terms of this contract conflict with the terms of any other contract between the parties, the most recent contract will prevail.

Article 3. Disputes

TxDMV will resolve any contractual or administrative issues regarding this contract.

Article 4. Ownership of Equipment

Except to the extent that a specific provision of this contract states to the contrary, all equipment purchased by **TxDMV** under this contract will be owned by **TxDMV**.

Article 5. Termination

This contract may be terminated by mutual written agreement or 30 days after either party gives notice to the other party, whichever occurs first. Upon termination of this contract any remaining funds in either a "Pay on Request" account or a "Prepaid Account" as described in **Attachment B** will be refunded to the Local Government following settlement of any outstanding processing fees.

Article 6. Gratuities

Any person who is doing business with or who reasonably speaking may do business with **TxDMV** under this contract may not make any offer of benefits, gifts, or favors to employees of **TxDMV**.

Article 7. Responsibilities of the Parties

Each party acknowledges that it is not an agent, servant, or employee of the other party. Each party is responsible for its own acts and deeds and for those of its agents, servants, or employees.

Article 8. Compliance with Laws

The parties must comply with all applicable laws regarding the performance under this contract.

Article 9. Signatory Warranty

Each signatory warrants that the signatory has the necessary authority to execute this contract on behalf of the entity represented.

Article 10. Notices

The parties will email each other for any notice requirements under this contract. Either of the parties may change its email address or designated individual to receive notices by giving the other party written notice, specifying the new address or individual, and the date upon which the change will become effective.

If to TxDMV:

IT Services Division, Data Support Services

Email: VTR_SCOFFLAW@txdmv.gov

If to the Local Government:

Renee O'Neill, Court Administrator (Insert name of contact)

Email: renee.oneill@hickorycreek-tx.gov (Insert email address for contact)

ATTACHMENT D

Contact Information for Technical Assistance

Technical assistance regarding probes, placing and removing "flags" in motor vehicle records, and requests for information regarding payments for your account may be obtained by contacting the IT Services Division, Data Support Services at VTR_SCOFFLAW@txdmv.gov.

ATTACHMENT E

Account Information

IT SERVICES DIVISION 4000 JACKSON AVENUE, AUSTIN, TEXAS 78731-6007 PLEASE PRINT OR TYPE		Contract Number
Type of Account Requested: <input checked="" type="checkbox"/> "Prepaid" Account <input type="checkbox"/> "Pay on Request" Account		
DATE: 8/26/2019	ATTN: (Name and Telephone Number of Person Responsible for Account) Kristi K. Rogers 940-497-2528 ext. 227	
ACCOUNT NAME:	Town of Hickory Creek	
BILLING ADDRESS: 1075 Ronald Reagan Avenue Hickory Creek, TX 75065		
ATTENTION: (Name and Mailing Address of the Person Responsible for Sending and Receiving Files) Renee O'Neill		
MAILING ADDRESS: 1075 Ronald Reagan Avenue, Hickory Creek, TX 75065		
E-MAIL ADDRESS: (For Contact Purposes by E-mail) renee.oneill@hickorycreek-tx.gov		
BUSINESS TELEPHONE NUMBER: (940) 497-2564	BUSINESS FAX NUMBER: (940) 497-0578	
For Department Use Only		
Escrow Amount		
Date Contract Signed _____		
<u>Account Terminated/Canceled</u>		
Non-Payment	User Request	Account Number
_____	_____	_____

Item Attachment Documents:

5. Discussion regarding the 2019-2020 Fiscal Year Proposed Budget.

Town of Hickory Creek
2019-2020 Fiscal Year Budget
September 3, 2019

	2017-18 FY Actuals	2018-19 FY Adopted Budget 9/25/18	2018-19 FY Amended Budget 3/26/19	2019-20 FY Proposed Budget	Variation from 2018-19 FY Adopted Budget
Ad Valorem Tax Revenue					
4002 M&O	910,252.59	1,152,558.00	1,152,558.00	1,217,088.00	
4004 M&O Penalties & Interest	5,837.91	5,000.00	5,000.00	5,000.00	
4006 Delinquent M&O	3,731.79	3,500.00	3,500.00	3,500.00	
4008 I&S Debt Service	782,764.04	809,318.00	809,318.00	807,829.00	
4010 I&S Penalties & Interest	3,525.74	3,000.00	3,000.00	3,000.00	
4012 Delinquent I&S	2,543.71	2,500.00	2,500.00	2,500.00	
Total Ad Valorem Tax Revenue	1,708,655.78	1,975,876.00	1,975,876.00	2,038,917.00	3.19%
Building Department Revenue					
4102 Building Permits	308,975.41	200,000.00	225,000.00	275,000.00	
4104 Certificate of Occupancy	700.00	600.00	2,000.00	2,000.00	
4106 Contractor Registration	7,800.00	5,000.00	4,000.00	5,000.00	
4108 Preliminary/ Final Plat	3,000.00	0.00	520.00	0.00	
4110 Preliminary/Final Site Plan	5,028.32	0.00	0.00	0.00	
4112 Health Inspections	7,820.00	8,280.00	8,740.00	10,000.00	
4122 Septic Permits	2,550.00	850.00	850.00	0.00	
4124 Sign Permits	2,950.00	1,200.00	2,400.00	3,000.00	
4126 Special Use Permit	0.00	200.00	200.00	200.00	
4128 Variance Fee	500.00	500.00	500.00	500.00	
4130 Vendor Fee	225.00	200.00	200.00	75.00	
4132 Alarm Permit Fees	1,400.00	1,200.00	800.00	800.00	
Total Building Department Revenue	340,948.73	218,030.00	245,210.00	296,575.00	36.02%
Franchise Fee Revenue					
4202 Atmos Energy	32,213.61	30,000.00	30,000.00	42,000.00	
4204 Charter Communications	43,299.89	42,500.00	42,500.00	42,500.00	
4206 Century Link	3,399.98	3,000.00	2,500.00	2,000.00	
4208 CoServ	4,318.62	4,200.00	4,200.00	4,200.00	
4210 Oncor Electric	135,997.02	135,000.00	144,269.00	148,000.00	
4212 Republic Services	44,515.41	40,000.00	40,000.00	44,000.00	
Total Franchise Fee Revenue	263,744.53	254,700.00	263,469.00	282,700.00	10.99%
Interest Revenue					
4302 Animal Shelter Interest	169.06	0.00	100.00	0.00	
4308 Drug Forfeiture Interest	0.88	0.00	1.00	0.00	
4310 Drug Seizure Interest	0.11	0.00	0.00	0.00	
4314 Logic Investment Interest	62,242.26	22,500.00	48,000.00	35,000.00	
4320 Logic Street/Road Improvements	29,614.44	5,000.00	8,700.00	5,000.00	
4322 Logic Turbeville Road	3,661.12	1,200.00	3,500.00	0.00	
4326 PD State Training Interest	1.51	0.00	2.00	0.00	
4328 Logic Harbor/Sycamore Bend	466.73	0.00	35.00	0.00	
Total Interest Revenue	96,156.11	28,700.00	60,338.00	40,000.00	39.37%
Interlocal Revenue					
4402 Corp Contract Current Year	33,896.64	34,000.00	34,000.00	34,000.00	
Total Interlocal Revenue	33,896.64	34,000.00	34,000.00	34,000.00	0.00%
Miscellaneous Revenue					
4502 Animal Adoption & Impound	11,074.50	6,500.00	6,500.00	9,500.00	
4506 Animal Shelter Donations	2,762.04	1,000.00	1,000.00	1,000.00	
4508 Annual Park Passes	19,685.86	20,000.00	20,000.00	20,000.00	
4510 Arrowhead Park Fees	21,434.51	18,000.00	18,000.00	18,000.00	
4512 Beer & Wine Permit	30.00	60.00	60.00	150.00	
4516 Corp Parks Fund Reserve	0.00	0.00	0.00	184,000.00	
4518 Drug Forfeiture	1,700.00	0.00	0.00	0.00	
4520 Drug Seizure	0.00	0.00	2,849.00	0.00	
4522 EDC Payment/Ronald Reagan	45,778.33	45,778.00	45,778.00	45,778.00	
4524 Fund Balance Reserve	0.00	509,982.00	697,844.32	487,548.00	
4526 Mineral Rights	242.09	300.00	300.00	0.00	
4528 NSF Fees	25.00	50.00	50.00	25.00	
4530 Other Receivables	218,568.83	7,100.00	48,000.00	12,100.00	
4534 PD State Training	1,318.87	0.00	1,252.68	0.00	
4536 Point Vista Park Fees	5,481.00	5,000.00	5,000.00	5,000.00	
4546 Street Improvement Bond Proceeds	0.00	0.00	452,713.00	0.00	
4550 Sycamore Bend Park Fees	15,937.25	15,000.00	15,000.00	15,000.00	
4554 Building Security Fund Reserve	0.00	23,400.00	23,400.00	30,000.00	
4556 Court Technology Fund Reserve	0.00	3,525.00	3,525.00	0.00	
4558 Harbor Lane/Sycamore Bend	3,500.00	0.00	0.00	0.00	
Total Miscellaneous Revenue	347,538.28	655,695.00	1,341,272.00	828,101.00	26.29%

Town of Hickory Creek
2019-2020 Fiscal Year Budget
September 3, 2019

	2017-18 FY Actuals	2018-19 FY Adopted Budget 9/25/18	2018-19 FY Amended Budget 3/26/19	2019-20 FY Proposed Budget	Variation from 2018-19 FY Adopted Budget
Municipal Court Revenue					
4602 Building Security Fee	11,775.90	10,000.00	8,400.00	10,800.00	
4604 Citations	645,185.59	625,000.00	525,000.00	675,000.00	
4606 Court Technology	15,701.19	13,125.00	11,025.00	14,150.00	
4612 State Court Costs	286,199.63	237,500.00	199,500.00	242,150.00	
4614 Child Safety Fees	18-19 Amended Add	18-19 Amended Add	1,000.00	1,000.00	
Total Municipal Court Revenue	958,862.31	885,625.00	744,925.00	943,100.00	6.49%
Sales Tax Revenue					
4702 Sales Tax General Fund	962,769.56	1,143,750.00	1,143,750.00	1,237,500.00	
4704 Sales Tax Road Maintenance	177,442.40	18-19 Deletion	18-19 Deletion	18-19 Deletion	
4706 Sales Tax 4B Corporation	385,105.73	381,250.00	381,250.00	412,500.00	
4708 Sales Tax Mixed Beverage	0.00	0.00	0.00	500.00	
Total Sales Tax Revenue	1,525,317.69	1,525,000.00	1,525,000.00	1,650,500.00	8.23%
Total Revenue	5,275,120.07	5,577,626.00	6,190,090.00	6,113,893.00	9.61%

**Town of Hickory Creek
2019-2020 Fiscal Year Budget
September 3, 2019**

	2017-18 FY Actuals	2018-19 FY Adopted Budget 9/25/18	2018-19 FY Amended Budget 3/26/19	2019-20 FY Proposed Budget	Variation from 2018-19 FY Adopted Budget
Capital Outlay Expense					
5010 Street Maintenance	20,999.37	50,000.00	50,000.00	50,000.00	
5012 Streets & Road Improvement	633,055.12	0.00	452,713.00	220,000.00	
5020 Main Street Construction	1,625.00	18-19 Deletion	18-19 Deletion	18-19 Deletion	
5022 Parks and Rec Improvements	0.00	125,000.00	125,000.00	125,000.00	
5024 Public Safety Improvements	42,430.14	400,000.00	400,000.00	200,000.00	
5026 Fleet Purchase/Replacement	126,296.37	92,000.00	105,000.00	5,000.00	
5028 Turbeville/Point Vista Construction	18-19 Addition	0.00	200,000.00	0.00	
Total Capital Outlay	824,406.00	667,000.00	1,332,713.00	600,000.00	-10.04%
Debt Service Expense					
5106 2012 Refunding Bond Series	147,842.22	150,086.00	150,086.00	267,408.00	
5108 2012 Tax Note Series	118,948.30	116,910.00	116,910.00	0.00	
5110 2015 Refunding Bond Series	310,375.00	314,300.00	314,300.00	310,400.00	
5112 2015 C.O. Series	270,375.00	273,800.00	273,800.00	275,800.00	
Total Debt Service	847,540.52	855,096.00	855,096.00	853,608.00	-0.17%
General Government Expense					
5202 Bank Service Charges	141.00	200.00	50.00	50.00	
5204 Books & Subscriptions	422.47	400.00	400.00	400.00	
5206 Computer Hardware/Software	14,871.52	15,500.00	15,500.00	15,000.00	
5208 Copier Rental	4,964.16	3,500.00	3,900.00	3,500.00	
5210 Dues & Memberships	2,001.88	2,500.00	2,500.00	2,500.00	
5212 EDC Tax Payment	354,884.84	381,250.00	381,250.00	412,500.00	
5214 Election Expenses	7,755.69	8,000.00	0.00	10,000.00	
5216 Volunteer/Staff Events	8,053.54	8,000.00	8,000.00	8,000.00	
5218 General Communications	19,867.22	22,000.00	22,000.00	22,000.00	
5222 Office Supplies & Equip.	1,879.92	1,800.00	2,000.00	2,500.00	
5224 Postage	3,906.50	4,500.00	4,500.00	4,000.00	
5226 Community Cause	3,086.21	3,000.00	4,000.00	6,200.00	
5228 Town Council/Board Expense	4,133.84	4,000.00	6,000.00	5,500.00	
5230 Training & Education	2,083.95	2,500.00	2,000.00	2,500.00	
5232 Travel Expense	1,122.10	1,500.00	1,500.00	2,000.00	
5234 Staff Uniforms	616.27	1,000.00	1,000.00	1,000.00	
Total General Government	429,791.11	459,650.00	454,600.00	497,650.00	8.27%
Municipal Court Expense					
5302 Books & Subscriptions	99.25	75.00	75.00	75.00	
5304 Building Security	2,751.43	33,400.00	31,800.00	40,800.00	
5312 Court Technology	6,724.26	16,650.00	14,550.00	14,150.00	
5314 Dues & Memberships	190.00	200.00	200.00	200.00	
5318 Merchant Fees/Credit Cards	-1,890.60	0.00	500.00	0.00	
5322 Office Supplies/Equipment	2,169.99	1,500.00	1,800.00	1,800.00	
5324 State Court Costs	286,468.33	237,500.00	199,500.00	242,150.00	
5326 Training & Education	600.00	500.00	500.00	500.00	
5328 Travel Expense	197.14	900.00	500.00	500.00	
5332 Warrants Collected	-761.10	0.00	0.00	0.00	
Total Municipal Court	296,548.70	290,725.00	249,425.00	300,175.00	3.25%
Parks and Recreation Expense					
5402 Events	0.00	5,000.00	2,500.00	5,000.00	
5408 Tanglewood Park	2,741.17	2,500.00	2,500.00	2,500.00	
5410 Travel and Training	30.52	18-19 Deletion	18-19 Deletion	18-19 Deletion	
5412 KHCB	150.00	1,000.00	1,000.00	1,000.00	
5414 Tree City USA	1,200.20	11,500.00	11,500.00	1,500.00	
5416 Town Hall Park	0.00	500.00	500.00	500.00	
Total Parks and Recreation	4,121.89	20,500.00	18,000.00	10,500.00	-48.78%
Parks Corps of Engineer Expense					
5432 Arrowhead	8,649.62	6,500.00	8,500.00	60,000.00	
5434 Harbor Grove	1,505.30	2,200.00	4,000.00	69,000.00	
5436 Point Vista	5,867.54	4,500.00	4,500.00	11,000.00	
5438 Sycamore Bend	25,636.46	38,800.00	35,000.00	102,000.00	
Total Parks Corps of Engineer	41,658.92	52,000.00	52,000.00	242,000.00	365.38%

**Town of Hickory Creek
2019-2020 Fiscal Year Budget
September 3, 2019**

	2017-18 FY Actuals	2018-19 FY Adopted Budget 9/25/18	2018-19 FY Amended Budget 3/26/19	2019-20 FY Proposed Budget	Variation from 2018-19 FY Adopted Budget
Personnel Expense (Continued)					
5502 Administration Wages	260,847.34	281,875.00	281,875.00	299,100.00	
5504 Municipal Court Wages	101,349.41	114,565.00	114,565.00	116,800.00	
5506 Police Wages	612,002.75	674,215.00	674,215.00	759,650.00	
5507 Police Overtime Wages	2,699.16	6,000.00	8,000.00	8,000.00	
5508 Public Works Wages	172,523.02	174,985.00	174,985.00	195,950.00	
5509 Public Works Overtime Wages	1,670.24	1,600.00	1,600.00	1,600.00	
5510 Health Insurance	217,860.86	190,000.00	170,000.00	206,700.00	
5512 Longevity	10,184.00	10,952.00	10,688.00	10,681.00	
5514 Payroll Expense	19,494.92	18,000.00	18,000.00	18,000.00	
5516 Employment Exams	330.00	1,500.00	2,000.00	2,500.00	
5518 Retirement (TMRS)	126,477.10	138,100.00	138,100.00	168,000.00	
5520 Unemployment (TWC)	3,798.01	3,800.00	2,000.00	2,000.00	
5522 Workman's Compensation	23,704.24	25,871.00	25,354.00	26,650.00	
Total Personnel	1,552,941.05	1,641,463.00	1,621,382.00	1,815,631.00	10.61%
Police Department Expense					
5602 Auto Gas & Oil	31,103.92	28,500.00	25,000.00	28,500.00	
5606 Auto Maintenance & Repair	46,442.67	20,000.00	25,000.00	15,000.00	
5610 Books & Subscriptions	674.26	500.00	500.00	500.00	
5612 Computer Hardware/Software	31,964.68	38,000.00	38,000.00	67,600.00	
5614 Crime Lab Analysis	1,653.43	2,000.00	2,000.00	2,000.00	
5616 Drug Forfeiture	1,816.92	0.00	0.00	0.00	
5618 Dues & Memberships	295.00	400.00	400.00	400.00	
5626 Office Supplies/Equipment	2,317.18	1,500.00	1,500.00	1,500.00	
5630 Personnel Equipment	10,256.40	10,000.00	7,000.00	41,500.00	
5634 Travel Expense	3,627.08	2,500.00	2,500.00	2,500.00	
5636 Uniforms	9,812.28	8,000.00	8,000.00	12,000.00	
5640 Training & Education	5,690.04	10,000.00	10,000.00	15,000.00	
5644 Citizens on Patrol	388.60	200.00	200.00	1,000.00	
5646 Community Outreach	96.51	750.00	750.00	750.00	
5648 K9 Unit	15,687.09	3,000.00	3,000.00	3,500.00	
Total Police Department	161,826.06	125,350.00	121,850.00	191,750.00	52.97%
Public Works Department Expense					
5702 Animal Control Donation	0.00	1,000.00	1,000.00	1,000.00	
5704 Animal Control Equipment	2,970.62	600.00	600.00	600.00	
5706 Animal Control Supplies	1,122.69	1,000.00	1,000.00	1,500.00	
5708 Animal Control Vet Fees	6,958.22	5,000.00	5,000.00	7,500.00	
5710 Auto Gas & Oil	13,785.21	12,500.00	12,500.00	12,500.00	
5714 Auto Maintenance/Repair	25,092.10	10,000.00	15,000.00	10,000.00	
5716 Beautification	37,736.46	65,000.00	110,000.00	95,000.00	
5718 Computer Hardware/Software	0.00	500.00	750.00	750.00	
5720 Dues & Memberships	276.00	350.00	350.00	350.00	
5722 Equipment	4,424.79	93,700.00	93,700.00	45,000.00	
5724 Equipment Maintenance	10,623.37	8,000.00	9,000.00	8,000.00	
5726 Equipment Rental	27.28	500.00	500.00	500.00	
5728 Equipment Supplies	10,705.38	6,500.00	6,500.00	6,500.00	
5732 Office Supplies/Equipment	494.71	800.00	800.00	800.00	
5734 Radios	3,696.92	3,200.00	3,200.00	3,200.00	
5738 Training	250.00	800.00	800.00	800.00	
5740 Travel Expense	664.25	1,000.00	1,000.00	1,000.00	
5742 Uniforms	3,852.20	2,000.00	2,000.00	2,600.00	
5748 Landscaping Services	88,378.48	150,000.00	110,000.00	150,000.00	
Total Public Works Department	211,058.68	362,450.00	373,700.00	347,600.00	-4.10%
Services Expense					
5802 Appraisal District	10,085.04	10,500.00	11,700.00	11,500.00	
5804 Attorney Fees	65,488.20	60,000.00	60,000.00	72,000.00	
5806 Audit	13,500.00	13,500.00	13,500.00	13,500.00	
5808 Codification	2,915.00	4,000.00	4,000.00	2,000.00	
5812 Document Management	989.19	1,000.00	1,200.00	1,200.00	
5814 Engineering	34,764.54	47,500.00	52,500.00	135,000.00	
5816 General Insurance	28,973.70	34,421.00	33,733.00	35,400.00	
5818 Inspections	43,292.00	37,500.00	40,500.00	42,000.00	
5820 Fire Service	613,633.00	615,000.00	615,000.00	615,000.00	
5822 Legal Notices/Advertising	2,117.55	2,000.00	2,000.00	2,500.00	
5824 Library Services	700.00	500.00	1,000.00	1,000.00	
5826 Municipal Judge	10,560.00	11,520.00	11,520.00	12,700.00	
5828 Printing	1,040.04	1,600.00	1,800.00	1,800.00	
5830 Tax Collection	2,832.91	3,500.00	3,500.00	3,500.00	
5832 Computer Technical Support	29,025.43	34,200.00	34,500.00	36,700.00	
5838 Denton County Children's Advocacy	500.00	1,750.00	1,750.00	2,792.00	

Town of Hickory Creek
2019-2020 Fiscal Year Budget
September 3, 2019

	2017-18 FY Actuals	2018-19 FY Adopted Budget 9/25/18	2018-19 FY Amended Budget 3/26/19	2019-20 FY Proposed Budget	Variation from 2018-19 FY Adopted Budget
Services Expense (Continued)					
5840 Denton County Dispatch	27,950.00	29,301.00	29,301.00	29,387.00	
5844 Helping Hands	0.00	300.00	300.00	300.00	
5846 Span Transit Services	55.00	18-19 Deletion	18-19 Deletion	18-19 Deletion	
5848 DCFOF	500.00	500.00	500.00	200.00	
Total Services	888,921.60	908,592.00	918,304.00	1,018,479.00	12.09%
Special Events					
6004 Fourth of July Celebration	4,000.00	5,000.00	5,000.00	7,000.00	
6008 Tree Lighting	5,001.44	5,000.00	5,220.00	6,000.00	
Total Special Events	9,001.44	10,000.00	10,220.00	13,000.00	30.00%
Utilities & Maintenance Expense					
5902 Bldg. Maintenance/Supplies	123,831.05	85,000.00	85,000.00	130,000.00	
5904 Electric	25,417.33	30,000.00	28,000.00	25,000.00	
5906 Gas	1,997.44	2,000.00	2,000.00	2,000.00	
5908 Street Lighting	30,754.93	30,000.00	30,000.00	30,000.00	
5910 Telephone	23,141.03	22,800.00	22,800.00	24,000.00	
5912 Water	13,692.27	15,000.00	15,000.00	12,500.00	
Total Utilities & Maintenance	218,834.05	184,800.00	182,800.00	223,500.00	20.94%
Total Expense	5,486,650.02	5,577,626.00	6,190,090.00	6,113,893.00	9.61%
Net Ordinary Income	(211,529.95)	0.00	0.00	0.00	

Item Attachment Documents:

6. Consider and act on an ordinance adopting and approving the budget for the fiscal year beginning October 1, 2019 and ending September 30, 2020; providing for expenditure of funds, providing for filing of budget and ordinance.

**TOWN OF HICKORY CREEK
ORDINANCE NO. 2019-09 ____**

AN ORDINANCE OF THE TOWN OF HICKORY CREEK ADOPTING AND APPROVING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 AND ENDING SEPTEMBER 30, 2020; PROVIDING FOR EXPENDITURE OF FUNDS; PROVIDING FOR FILING OF BUDGET AND ORDINANCE; PROVIDING FOR A CUMULATIVE REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; PROVIDING FOR ENGROSSMENT AND ENROLLMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Hickory Creek is a Type A General Law Municipality located in Denton County, Texas created in accordance with the provisions of the Texas Local Government Code and operating pursuant to the enabling legislation of the State of Texas; and

WHEREAS, the budget for the Town of Hickory Creek, Texas, has been on file at town hall for at least fifteen days prior to a public hearing held on such budget; and

WHEREAS, public notice of a public hearing on the proposed annual budget, stating the date, time, and place and subject matter of the public hearing, was given as required by the laws of the State of Texas; and

WHEREAS, the town has acknowledged that this budget will raise more total property taxes than last year's budget by \$63,041 or 3.21% and of that amount \$46,263 is tax revenue to be raised from new property added to the tax roll this year.

WHEREAS, a public hearing was conducted on said budget and all interested persons were given an opportunity to be heard for or against any item therein; and

WHEREAS, on this 3rd day of September 2019, the Town Council of the Town of Hickory Creek, Texas, Agenda Item ____ was presented by motion by which was properly seconded by providing for the adoption of the budget for fiscal period October 1, 2019 to September 30, 2020; a vote being called, Councilmember Elrod voted , Councilmember Dupree voted, Councilmember Gordon voted Councilmember Kenney voted and Councilmember Theodore voted the motion carried by a vote of in favor to against, accordingly the ordinance passed.

NOW THEREFORE, BE IT ORDAINED by the Town Council of the Town of Hickory Creek, Texas:

**SECTION 1
BUDGET ADOPTED**

The budget attached hereto as exhibit "A" and incorporated herein by this reference is approved and adopted for the fiscal year beginning October 1, 2019 and ending September 30, 2020, and there is hereby appropriated from the funds indicated and for such purposes, respectively, such sums of money for such projects, operations, activities, purchases and other expenditures as proposed in the attached budget.

SECTION 2
EXPENDITURE OF FUNDS

No funds of the Town shall be made except in compliance with the budget and applicable state law; provided, however, that in the case of grave public necessity expenditures to meet unforeseen conditions, may from time to time be authorized by the Town.

SECTION 3
FILING OF BUDGET AND ORDINANCE

The Mayor shall file or cause to be filed a true and correct copy of the approved budget, along with this Ordinance, with the Town Secretary and in the office of the Denton County Clerk.

SECTION 4
SAVINGS CLAUSE

All rights and remedies of the Ton of Hickory Creek, Texas are expressly saved as to any and all violations of the provisions of any other ordinance affecting the town budget, which have secured at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances same shall not be affected by this Ordinance but may be prosecuted until final disposition by the court.

SECTION 5
SEVERABILITY

The provisions of this Ordinance are severable. However, in the event this Ordinance or any procedure provided in this Ordinance becomes unlawful, or is declared or determined by a judicial, administrative or legislative authority exercising its jurisdiction to be excessive, unenforceable, void, illegal or otherwise inapplicable, in whole, or in part, the remaining and lawful provisions shall be of full force and effect and the town shall promptly promulgate new revised provisions in compliance with the authority's decision or enactment.

SECTION 6
ENGROSSMENT AND ENROLLMENT

The town secretary is hereby directed to engross and enroll this ordinance by copying the descriptive caption and effective date clause in the minutes of the town council and by filing this ordinance in the ordinance records of the town.

SECTION 7
EFFECTIVE DATE

This Ordinance shall become effective from and after its date of passage in accordance with law.

AND IT IS SO ORDAINED.

PASSED AND APPROVED by the Town Council of the Town of Hickory Creek, Texas, this the 3rd day of September, 2019.

Lynn C. Clark, Mayor
Town of Hickory Creek

ATTEST:

Kristi Rogers, Town Secretary
Town of Hickory Creek

APPROVED AS TO FORM:

Dorwin L. Sargent, III, Town Attorney
Town of Hickory Creek