



TOWN OF HICKORY CREEK MASTER APPLICATION AND FEE SCHEDULE

Adopted June 24, 2024



ADMINISTRATIVE MISCELLANEOUS FEES

Type:		Fee
Beer and Wine Retailer Off-Premises Sales Permit		\$30
Credit Card Processing Fee		4%
Motorized Cart Permit	Two Year Permit	\$25
Newsletter Advertising	1/4 page per issue	\$50
	1/2 page per issue	\$75
	Full page per issue	\$100
Police Report		\$6
Public Information Request	Charges to recover costs associated with public information requests shall be assessed in accordance per the Texas Administrative Code, Title 1, Part 3, Chapter 70, Rule 70.3, Charges for Providing Copies of Public Information	
Returned Check Fee		\$50
Town Hall Facility Rental Fee		\$50 per hour

ANIMAL CONTROL FEES

Adoption	Cat	\$120
	Dog	\$150
Animals in Excess	Per animal in addition to Annual Registration Fee	\$10
Annual Registration		No Charge
Holding	In addition to Impoundment Fee	\$20 Daily
Impoundment	1 st Impoundment	\$25
	2 nd Impoundment	\$50
	3 rd Impoundment	\$75
Owner Release	Hickory Creek and Contracting Municipalities Residents Only	\$250
Quarantine	In addition to Impoundment Fee	\$20 Daily
Carcass Removal	Hickory Creek and Contracting Municipalities Residents Only	\$100

ALARM RELATED FEES

Residential Permit	Annual	No Charge
Commercial Permit	Annual	\$75

BUSINESS RELATED FEES

Type:		Fee
Commercial Use of Boat Ramps and Boat Docks	Annual Use Fee per vessel or four jet skis	\$15,000
	Annual Use Fee per vessel or Four jet skis Second and Subsequent	\$7,500
Commercial Use of Boat Ramps for Fishing Charters	Annual Use Fee	\$1,250
	Annual Launch Fee per trailer	\$500
Oil and Gas Well	Application Fee	\$10,000
	Notification Letters	\$6 per letter
	Yearly Inspection Fee	\$3,000
Overweight Vehicle exceeding 15,000 lbs.	Daily Permit	\$125 per vehicle
	Monthly Permit	\$300 per vehicle
	Yearly Permit	\$2,000 per vehicle
Short Term Rental Permit	Annual	\$1,500
Solicitor's Permit	Monthly Permit	\$75
	Each additional person	\$25
Towing Service Permit		\$15
Towing Service Maximum Fee	Car weighing up to 10,000 lbs.	\$255
	Car weighing more than 10,000 but less than 25,000 lbs.	\$357
	Car weighing more than 25,000 lbs.	\$459
	per unit with a total maximum	\$918

PARKS AND RECREATION FEES

Boat Ramp Pass	Daily Use	\$10
	Hickory Creek Resident Two Year	\$0
	Hickory Creek Resident Two Year Second and Subsequent	\$175
	Non-Resident Two Year Pass	\$175
Camp Site		\$20 Daily
Day Use Pass		\$5 Daily
	Hickory Creek Resident Two Year	\$0
	Hickory Creek Resident Two Year Third and Subsequent	\$45
	Non-Resident Annual Pass	\$45
Pavilion Rental		\$125

COMMERCIAL BUILDING FEE SCHEDULE

Permit fees for any project valued in excess of \$5,000 will be assessed according to the building permit fee table. Permit fees are valid 180 days from issue date.

Commercial Permit Type:	Method of Calculation	Min. Fee
Appeals to Board of Adjustment	Flat Fee	\$500
Continuance requested by applicant after public notice publication	Flat Fee	\$100
Certificate of Occupancy	Flat Fee	\$500
Attached Concrete	Flat Fee	\$225
Freestanding Concrete	Flat Fee	\$200
Contractor Registration (Electricians, HVAC/R and Plumbers exempt from fee only)	Flat Fee	\$75
Drainage Permit	Flat Fee	\$250
Excavation		
Paved Area	Flat Fee	\$500
No Pavement	Flat Fee	\$50
Fence (new or replacement of more than 50%)	Flat Fee	\$150
Food Establishment Permit	Annual	\$460
	Additional Inspection	\$125
Irrigation Permit	Flat Fee	\$500
Inspections	Flat Fee	\$150
Electrical, plumbing or mechanical, etc.		
All additional reinspections, or red tags, each. (Fee due before next inspection may be scheduled.)	Flat Fee	\$150
Removal	Flat Fee	\$500
Occasional Sale or Event	Flat Fee	\$50
Signs		
Non-Illuminated	Flat Fee	\$50
Illuminated	Flat Fee	\$150
Temporary Construction and Sales	Flat Fee	\$100
Temporary Banner or Sales	Flat Fee	\$50
Special Use Permit	Flat Fee	\$500
Temporary Construction or Sales Building, or Material Storage Area	Flat Fee, each	\$100
Temporary Merchandise Storage Container Each	Flat Fee	\$50 per month
Water Well	Flat Fee	\$750
Unpermitted Work Fee	Underlying Permit Fee x 2	\$200

COMMERCIAL BUILDING FEE TABLE

Total Project Valuation:	Fee:
5,001.00 to 25,000.00	\$125.00 for the first \$5,000 plus 15.00 for each additional \$1,000, or fraction thereof, to and including 25,000
\$25,001.00 to \$50,000.00	\$425.00 for the first \$25,000 plus \$11.00 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$700.00 for the first \$50,000 plus \$7.50 for each additional \$1,000, or fraction thereof to and including \$100,000
\$100,001.00 to \$500,000.00	\$1075.00 for the first \$100,000 plus \$6.25 for each additional \$1,000, or fraction thereof to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3575.00 for the first \$500,000 plus \$5.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,000.00 and up	\$6200.00 for the first \$1,000,000 plus \$3.50 for each additional \$1,000, or fraction thereof.
Plan Review Fee	65% of Building Permit Fee
Plan Revision Fee	Flat Fee \$1,000

DEVELOPMENT FEE SCHEDULE

Site Plans and Platting:	Method of Calculation	Min. Fee
Predevelopment Conference	20% of Projected Value Maximum Fee	\$150 \$2000
Preliminary, Final Plat or Replat	Flat Fee	\$850
Site and Landscape Plan Review	Base Fee	\$1500
Residential Development	Per Lot	\$50
Multi-Family	Per Unit	\$25
Non-Residential Development	Per Acre	\$200
Engineering Review Fees Third and Subsequent Reviews	Percentage of Actual Cost	120%
Infrastructure Inspection Fee Deposit required @ \$2500 per acre under review. Town will refund to permittee balance remaining after deducting for (1) staff review time @ \$75 per hour, and (2) any actual expenses incurred for outside engineering review or inspection, within 60 days of final inspection. Town will invoice for actual staff review and inspection time and outside engineering review and inspection in excess of deposit.		
Landscaping Fees Residential		
Development	Per Lot or Unit Per	\$25
Non-Residential Development	Acre	\$150
Zoning Changes	Base Fee	\$600
	Per Acre	\$50
	Maximum Fee	\$3000
Protected Tree Removal Without Replacement	Per caliper inch of width	\$250

RESIDENTIAL BUILDING FEE SCHEDULE

Permits are valid for 180 days from issue date.

Residential Permit Type:	Method of Calculation	Min. Fee
New Residential	\$3.50 per square foot under roof	\$1,000
Multi-Family	\$2.25 per square foot under roof	\$1,000
Altered Residential	\$2.60 per altered square foot under roof	\$125
Altered Multi-Family	\$1.75 per altered square foot under roof	\$125
Plan Revision Fee	\$2.00 per square foot under roof	\$200
Accessory Structure without utilities.	\$1.00 per square foot	\$100
Accessory Structure with utilities.	\$1.00 per square foot + \$300.00	\$500
Appeals to Board of Adjustment	Flat Fee	\$750
Continuance requested by applicant after public notice publication.	\$2.00 per letter	\$75
Certificate of Occupancy, Single Family Dwelling	Flat Fee	\$250
Attached Concrete	Flat Fee	\$225
Freestanding Concrete	Flat Fee	\$200
Foundation Repair	Flat Fee	\$200
Contractor Registration (Electricians, HVAC/R and Plumbers exempt from fee only)	Flat Fee	\$75
Removal	Flat Fee	\$150
Drainage Permit	Flat Fee	\$100
Mechanical Permit (HVAC)	Flat Fee	\$300
Mechanical Permit (Plumbing, Electrical, Etc.)	Flat Fee	\$150
All additional, reinspections, or red tags, unless noted otherwise, each. (Fee due before next inspection may be scheduled)	Flat Fee	\$150
Fence (New or Replacement >50%)	Flat Fee	\$50
Subdivision Perimeter Fence	\$1.00 per linear foot	\$150
Irrigation Permit	Flat Fee	\$250
Occasional (Private Garage) Sale	Flat Fee	\$0
Retaining Wall Permit, under 4 feet	Flat Fee	\$100
Retaining Wall Permit, over 4 feet	Flat Fee	\$125

Residential Permit Type:	Method of Calculation	Min. Fee
Roofing Permit	Flat Fee	\$150
Septic System, New	Flat Fee	\$500
Repair to existing system	Flat Fee	\$250
Solar Permit	Flat Fee	\$300
Spa Permit	Flat Fee	\$200
In-Ground Pool Permit	Flat Fee	\$850
Above-Ground Pool Permit	Flat Fee	\$200
Unpermitted Work Fee	Underlying Permit Fee x 2	
Denied Plan Review (every 3rd subsequent)	Flat Fee	\$150

RIGHT OF WAY MANAGEMENT FEES

Streets, Sidewalks and Other Public Places

Right-of- Way Type:	Method of Calculation	Min. Fee
Application Fee	Flat Fee	\$100
Expedited Application Fee	Flat Fee	\$250
Saturday Inspection Fee: each Saturday	Flat Fee	\$200
Permit Expiration; each permit for incomplete work on expiration date if not extended	Flat Fee	\$30
Electronic maps submittal fee; per hour of labor necessitated by hard copy submittal in lieu of electronic format (2 hour minimum)	\$80 per hour	\$160
Registration; per user; per year	Flat Fee	\$50
Inspection Fee	\$1/LF or \$150/day of anticipated construction time, whichever is greater	
Small Cell Application Fee (This penalty shall not exceed and is capped by statutory limits.	1-5 Network Nodes Each Additional Network Node Per Pole	\$500 \$250 \$1000
Small Cell User Fee (This penalty shall not exceed and is capped by statutory limits.	Each Network Node; Annually Per Pole; Per Year Per Pole	\$250 \$20 for town pole attachment

Public Inconvenience Penalty

Public inconvenience penalties are assessed and calculated from the date of expiration of the permit until date of completion of work or repair or of final backfill if turned over to the department for repair. This penalty shall not exceed and is capped by statutory limits.

Type of Facility	Unit of Cost	Penalty (Per day)			
		31-75 days	79-90 days	90-100 days	>100 days
Sidewalk	Per sq. foot	\$0.0026	\$0.0052	\$0.0078	\$0.0104
Driveway	Per each	\$39.00	\$78.00	\$117.00	\$156.00