



TOWN OF HICKORY CREEK

FEE SCHEDULES

Adopted February 20, 2018

Administration Fees

Beer and Wine Retailers Off-Premise Sales Permit	\$30
Town Hall Rental Fee	
Hickory Creek Resident	\$40 per hour
Non Resident	\$70 per hour
Credit Card Processing Fee	3%
Newsletter Advertising per issue	
1/10 page	\$20
1/8 page	\$25
1/5 page	\$40
1/4 page	\$50
Newsletter ad creation by town staff	\$25
Open Records Request (per TAC 70.10, 70.3, TGC Chapter 552)	Per TAC 70.10
Returned Check Fee	\$25

Effective March 1, 2018

Alarm Related Fees

8.04 Appendix A & Chapter 14 A5.00
TX LGC Sec. 214.197

Residential Alarm Permit, one time fee	\$50.00
Residential Alarm Permit, annual fee	No Charge
Commercial Alarm Permit, annual fee	\$50.00
Commercial Alarm (Robbery) Hold-Up Alarm Permit, annual fee	\$50.00
Commercial Permit, Alarm and Hold-Up, annual fee	\$100.00
False Alarms Penalty Fees per 12 month period, per alarm call	
More than 3 – less than 6	\$50.00
More than 5 – less than 8	\$75.00
More than 8	\$100.00



ANIMAL CONTROL FEE SCHEDULE

Chapter 2

Adoption Fee - Cats	\$120
Adoption Fee - Dogs	\$150
Animal in Excess Annual Fee plus standard registration fee	\$10 per excess animal
Animal in Excess without Permit Fine	\$150
Annual Registration	Free
Daily Holding Fee	\$10*
Impound Fees*	
Dogs, Cats, Fowl	
1 st Impound	\$25
2 nd Impound	\$50
3 rd Impound	\$75
Class B (Goats, Sheep, Lambs, Pigs, Shoats, Calves, Foals & animals of the same approx. size and weight.)	
1 st Impound	\$30
2 nd Impound	\$40
3 rd Impound	\$75
4 th Impound	\$115
Class C (Cattle, Horses, Ponies & animals of the same approx. size and weight.)	
1 st Impound	\$35
2 nd Impound	\$50
3 rd Impound	\$75
4 th Impound	\$115
Class D (Prohibited, Exotic, or Wild Animals requiring capture by center personnel.)	
1 st Impound	\$35
2 nd Impound	\$50
3 rd Impound	\$75
4 th Impound	\$115
Quarantine Daily Fee	\$15*
Owner Release Fee (Residents only) per animal	\$100

* Impound fee in addition to daily fees



BUILDING AND ZONING PERMIT FEES

BUILDING PERMIT FEE SCHEDULE*

The fee for each permit shall be as set forth below unless specified otherwise:

<u>Total Project Valuation</u>	<u>Fee</u>
\$1.00 to \$500.00	\$30.00
\$501.00 to \$2,000.00	\$75.00
\$2,001.00 to 5,000.00	\$125.00
5,001.00 to 25,000.00	\$125.00 for the first \$5,000 plus 15.00 for each additional \$1,000, or fraction thereof, to and including 25,000
\$25,001.00 to \$50,000.00	\$425.00 for the first \$25,000 plus \$11.00 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$700.00 for the first \$50,000 plus \$7.50 for each additional \$1,000, or fraction thereof to and including \$100,000
\$100,001.00 to \$500,000.00	\$1075.00 for the first \$100,000 plus \$6.25 for each additional \$1,000, or fraction thereof to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3575.00 for the first \$500,000 plus \$5.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,000.00 and up	\$6200.00 for the first \$1,000,000 plus \$3.50 for each additional \$1,000, or fraction thereof.
Plan Review Fee	65% of Building Permit Fee
Additional Plan Review Fee (changes, revisions, additions, etc. to original plan)	\$200.00 minimum
IECC Leakage and Duct Testing	Actual cost plus 15% \$350 minimum
Energy Compliance Report, if not supplied with new construction	\$225.00
*Inspection Fees	New construction and remodel construction fees include up to 10 inspections.
Reinspections, additional inspections, or red tags, each (due before next inspection)	\$75.00



COMMERCIAL BUILDING FEE SCHEDULE

**PERMIT FEES FOR ANY PROJECT VALUED IN EXCESS OF \$5,000 WILL BE ASSESSED
ACCORDING TO THE BUILDING PERMIT FEE TABLE. UNLESS STATED OTHERWISE,
PERMITS ARE VALID FOR 180 DAYS FROM ISSUE DATE.
UNLESS NOTED OTHERWISE, THE BUILDING FEE INCLUDES ONE INSPECTION**
UNLESS NOTED, GENERAL MAINTENANCE REPAIR TO EXISTING STRUCTURE / SYSTEMS DOES NOT REQUIRE A PERMIT.

Accessory Building, Portable with No Slab or Utilities	\$100
Appeals to Board of Adjustment	\$400
Continuance, if requested by applicant after public notice publication	\$100
Certificate of Occupancy, Commercial, Industrial	\$300-
Concrete and Foundation Work	
Not attached to structure (sidewalk, curb cuts, driveways, patio, etc)	\$125
Attached to structure foundation	\$150
Contractor Registration (Plumbers exempt from fee)	\$75
Demolition	\$500
Ditch / Drainage Construction	\$250
Donation Box, annual	\$50
Excavation	
No Pavement	\$50
Paved Area	\$500
Fence	\$150
Gas and Oil Well Application (High Impact, Rural, Seismic)	\$20,000
Notification Letters (per letter with application)	\$5
Gas and Oil Well Yearly Inspection (per well)	\$2,000
Health Inspections	
Annual (includes 2 health inspections & 1 critical reinspection)	\$460
Additional Critical Reinspection or any complaint / situation requiring an additional inspection	\$125
Inspections (Electrical, Plumbing, Mechanical, etc.)	\$125



All additional, red tags or reinspections, unless noted otherwise, each (Fee due before next inspection may be scheduled)	\$75
Irrigation Permit	\$125
Moving Permit for Building	\$500
Occasional (Commercial Promotion) Sale or Event	\$50
Oversize Commercial Vehicle, per vehicle	
Daily Permit	\$125
Monthly Permit	\$300
Yearly Permit	\$2000
Solicitor's Permit (30 days)	\$75
Each additional person (30 days)	\$25
Sign Permits* (fees are per sign)	
Commercial and Industrial Establishment, no electric Illuminated Signs	\$50 \$150
Political, Church, Non-Profit or Fraternal Organization	No Fee**
Real Estate	No Fee***
Subdivision and Sales Promotion, temporary	\$50
Temporary Construction and Sales****	\$100
Temporary event or sales promotion, not to exceed 10 square feet, 90 days, or 5 signs	\$50
Temporary Banner, less than 30 square feet, not to exceed 90 days	\$50
<p>** must meet requirements of 3.08.044 *** must meet requirements of 3.08.012 **** Chapter 14 Article XXII Section 3</p>	
Special Use Permit	\$350
Swimming Pool or Spa, public or semi-public + Health review	\$450+ \$125
Temporary Merchandise Storage Container, monthly per container	\$50
Water Well Permit Fee (13.04.002 (n))	\$300
Water Well (per inspection)	\$125



RESIDENTIAL BUILDING FEE SCHEDULE

PERMIT FEES FOR ANY PROJECT VALUED IN EXCESS OF \$5,000 WILL BE ASSESSED ACCORDING TO THE BUILDING PERMIT FEE TABLE. UNLESS STATED OTHERWISE, PERMITS ARE VALID FOR 180 DAYS FROM ISSUE DATE.

UNLESS NOTED OTHERWISE, THE BUILDING FEE INCLUDES ONE INSPECTION.

UNLESS NOTED, GENERAL MAINTENANCE REPAIR TO EXISTING STRUCTURE / SYSTEMS DOES NOT REQUIRE A PERMIT.

Accessory Building	
Under 120 sq. ft.	\$30
Over 120 sq. ft.	\$60
Appeals to Board of Adjustment	\$250
Continuance, if requested by applicant after public notice publication	\$75
Arbor, Freestanding, deck under 30” above grade	\$50
Arbor / Patio Cover (attached to structure or deck over 30” above grade)	\$125
Certificate of Occupancy, Single Family Dwelling	\$100
Concrete Slab (if attached to main structure)	
Provided no other building permit has been issued	\$125
Concrete and Foundation Work (if attached to main structure)	\$125
Unattached (sidewalk, curb cuts, driveways, etc.)	\$100
Contractor Registration (Plumbers exempt from fee)	\$75
Demolition (no other building permit required)	\$150
Ditch / Drainage Construction	\$100
Inspection (Electrical, Plumbing, Mechanical, etc.)	\$125
All additional, reinspections, or red tags, unless noted otherwise, each. (Fee due before next inspection may be scheduled)	\$75
Fence (new or replacement of more than 50%)	\$50
Expired Permit Reissuance	1/2 of new permit fee*
*pursuant to 3.06.039	
Irrigation / Sprinkler System	\$50



Occasional (Private Garage) Sale	\$5
Retaining Wall	\$100
Roofing, Construction / Repair of more than 25%	\$50
Septic System, New	\$425
Repair to existing system	\$150
Inspections for substantiated complaints	\$150
Inspections for unsubstantiated complaints	\$0
Spas / Hot Tubs (excluding fence fee)	\$125
Swimming Pool, In ground (excluding fence fee)	\$450
Above ground (excluding fence fee)	\$125
Wood Deck, under 30" above grade	\$50
Over 30" above grade	\$125

MISCELLANEOUS FEE SCHEDULE

* all licenses and sign permits must be renewed by January 15th of each year

Club Annual and Renewal License Fee*	\$300+
plus \$5 for each building used as a residence	\$5
Mobile Home Park Annual and Renewal License Fee*	\$200+
plus \$4 for each space	\$4
Protected Tree Removal, Vacant Lot	
With Replacement	\$100
Without Replacement	\$150
Maximum Permit Fee	\$1500
Temporary Building Materials Storage Area****	\$100
Temporary Construction and Sales Building ****	\$100
Vacant Lot Site Prep (Grading & Drainage Plan required, no building permit.)	\$250
Work / Construction Started Before Issuance of Permit	Double Permit Fee

**** Chapter 14 Article XXII Section 3



PLATTING AND SUBDIVISION FEE SCHEDULE

Annexation Request	\$500
Subdivision Plats and Site Plans (payable with application)♦	
Pre-Application or Pre-Design Conference, if requested.	20%
Fee based on twenty percent (20%) of the close projected fee for the activity being applied for and not to be less than \$150 or more than \$2,000. This fee Min. 150 shall be credited toward next fee when due. Max. 2,000	
Any Subdivision Plat or Re-Subdivision Plat	
Preliminary Plat \$700++ plus \$20 per residential lot for the first 10 lots and \$7.50 for each additional lot	\$20 / \$7.50
plus \$25 per acre for areas not platted into residential lots	\$25
Subsequent and / or Final Plat Review	\$500 ++ plus
\$10 per residential lot for the first 10 lots and \$7.50 for each additional lot	\$10 / \$7.50
plus \$20 per acre for areas not platted into residential lots	\$20
Minor Plat (Individual lots do not require substantial platting involving water, sewer & other amenities)	\$400
Multifamily and Non-Residential Plat Review	
Preliminary Plat Review	\$700++
plus \$25 per unit for multifamily and / or	\$25
\$50 per acre for non-residential	\$50
Subsequent and / or Final Plat Review	\$500 +
plus \$20 per unit for multifamily and / or	\$20
\$30 per acre for non-residential	\$30
Site / Landscaping Plan Review	\$500
Engineering Review Fees, Plats and Plans♦	
Fees include 1 st and 2 nd review of plans. Any subsequent review(s) or changes to plans requiring additional review will be billed at the listed rate. Additional fees must be submitted prior to the start of any work.	120% of actual cost



Inspection Fees

The inspection fee is in addition to any other fee listed herein.

The inspection fee will be two percent (2%) of the Certified Construction Costs of the land development for new subdivisions or any resubdivision. Inspection fees are to be paid half of estimated amount upon approval of Final Plat or Site Plan and the balance, based upon certified construction

costs, before work commences. 2%

Landscaping Fees (Payable before work on project commences.)

Single family per lot \$25

Multifamily Development per unit \$25

Non-Residential Development per acre \$150

Zoning Change (including Planned Development) \$500+

plus \$25 per acre \$25

Maximum Fee \$3,000



PARKS FEE SCHEDULE

Chapter 1.10

Boat Ramp Daily Use Fee	\$10
Boat Ramp Annual Pass (Hickory Creek Resident)	\$35
Boat Ramp Annual Pass (Non Resident)	\$60
Boat Ramp Biennial Pass (Hickory Creek Resident)	\$60
Boat Ramp Biennial Pass (Non Resident)	\$110
Boat Ramp Biennial Pass (Additional Vehicle)	\$20
Day Use Vehicle Fee	\$2
Day Use Annual Pass *	\$20
Additional Vehicle or Replacement Pass (Day Use or Boat Ramp)	\$10
Camp Site Fee (Daily)	\$7
Pavilion Rental	\$25
Pavilion Rental with Alcohol Sales or Consumption (4.05.004)	
Application Fee (Nonrefundable)	\$100
PD Personnel, first Officer, 2 hours	\$150
Additional Hours	\$50 hour
Additional Officers or Town Staff, per person, 2 hour min.	\$50 hour
Pavilion Rental Refundable Cleaning Fee	\$50
Commercial Annual Launch Pass, Council Approval Only (A2.500)	\$200

* 2010 – 2018 Day Use Annual Pass Fee waived for Hickory Creek Residents



POLICE DEPARTMENT FEE SCHEDULE

Police Report	\$6
Towing Service Permit Fee (Police Rotation List)	\$25
Towing Service fees (Appendix A A2.300)	
Day Towing *	\$75
Automobiles, vans, pickup trucks and motorcycles	
Night, Weekend, and Holiday Towing *	\$75
Automobiles, vans, pickup trucks and motorcycles	
Towing dolly, wrecked vehicles	\$45 plus towing

* Maximums may be exceeded due to unusual and extraordinary circumstances occurring at the scene of an emergency. (A2.300 (a) (5))



RIGHT OF WAY MANAGEMENT FEES
STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

Article A6.000

Permit application fee	100.00
Expedited application fee	250.00
Saturday inspection fee; each Saturday	200.00
Permit expiration fee; each permit for incomplete work on expiration date if not extended	30.00
Electronic maps submittal fee; per hour of labor necessitated by hard copy submittal in lieu of electronic format (minimum fee of 2 hours)	80.00
Registration per right-of-way user per year	50.00
Inspection fee	\$1.00/LF or \$150/day of anticipated construction time, whichever is greater
Small cell application fee (This penalty shall not exceed and is capped by statutory limits)	\$500.00 (1-5 network notes); \$250.00 (each additional network node); \$1,000.00 per pole
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	\$250.00 annually for each network node; \$20.00 per year for town pole attachment

Public inconvenience penalty

Type of Facility	Unit of Cost	Penalty (Per day)			
		31-75 days	79-90 days	90-100 days	>>100 days
Sidewalk	Per sq. foot	\$0.0026	\$0.0052	\$0.0078	\$0.0104
Driveway	Per each	\$39.00	\$78.00	\$117.00	\$156.00

Public inconvenience penalties are assessed and calculated from the date of expiration of the permit until date of completion of work or repair or of final backfill if turned over to the department for repair. This penalty shall not exceed and is capped by statutory limits.

