



TOWN OF HICKORY CREEK FEE SCHEDULES

Adopted June 2019

Administration Fees

Beer and Wine Retailers Off-Premise Sales Permit	\$30
Town Hall Rental Fee	
Hickory Creek Resident	\$40 per hour
Non Resident	\$70 per hour
Credit Card Processing Fee	3%
Newsletter Advertising per issue	
1/10 page	\$20
1/8 page	\$25
1/5 page	\$40
1/4 page	\$50
Newsletter ad creation by town staff	\$25
Open Records Request (per TAC 70.10, 70.3, TGC Chapter 552)	Per TAC 70.10
Returned Check Fee	\$25

Effective June 19, 2019

Alarm Related Fees

8.04 Appendix A & Chapter 14 A5.00
TX LGC Sec. 214.197

Residential Alarm Permit, one time fee	\$50.00
Residential Alarm Permit, annual fee	No Charge
Commercial Alarm Permit, annual fee	\$50.00
Commercial Alarm (Robbery) Hold-Up Alarm Permit, annual fee	\$50.00
Commercial Permit, Alarm and Hold-Up, annual fee	\$100.00
False Alarms Penalty Fees per 12 month period, per alarm call	
More than 3 – less than 6	\$50.00
More than 5 – less than 8	\$75.00
More than 8	\$100.00



ANIMAL CONTROL FEE SCHEDULE

Chapter 2

Adoption Fee - Cats	\$120
Adoption Fee - Dogs	\$150
Animal in Excess Annual Fee plus standard registration fee	\$10 per excess animal
Animal in Excess without Permit Fine	\$150
Annual Registration	Free
Daily Holding Fee	\$10*
Impound Fees*	
Dogs, Cats, Fowl	
1 st Impound	\$25
2 nd Impound	\$50
3 rd Impound	\$75
Class B (Goats, Sheep, Lambs, Pigs, Shoats, Calves, Foals & animals of the same approx. size and weight.)	
1 st Impound	\$30
2 nd Impound	\$40
3 rd Impound	\$75
4 th Impound	\$115
Class C (Cattle, Horses, Ponies & animals of the same approx. size and weight.)	
1 st Impound	\$35
2 nd Impound	\$50
3 rd Impound	\$75
4 th Impound	\$115
Class D (Prohibited, Exotic, or Wild Animals requiring capture by center personnel.)	
1 st Impound	\$35
2 nd Impound	\$50
3 rd Impound	\$75
4 th Impound	\$115
Quarantine Daily Fee	\$15*
Owner Release Fee (Residents only) per animal	\$100

* Impound fee in addition to daily fees



BUILDING AND ZONING PERMIT FEES

COMMERCIAL BUILDING FEE SCHEDULE

UNLESS STATED OTHERWISE, PERMIT FEES FOR ANY PROJECT VALUED IN EXCESS OF \$5,000 WILL BE ASSESSED ACCORDING TO THE BUILDING PERMIT FEE TABLE. PERMITS ARE VALID FOR 180 DAYS FROM ISSUE DATE.

UNLESS NOTED OTHERWISE, THE BUILDING FEE INCLUDES ONE INSPECTION

UNLESS NOTED, GENERAL MAINTENANCE REPAIR TO EXISTING STRUCTURE / SYSTEMS DOES NOT REQUIRE A PERMIT.

Commercial Construction Fees	Fee per square foot, etc	Minimum Fee
New Construction, under roof*	\$ 1.25	\$1,000
Commercial Interior Remodels, Alterations, Finish outs*	\$ 1.00	\$250
Additional Plan Review Fee (changes, revisions, additions, etc. to original plan)	\$ 1.00	\$200
*New construction and remodel construction fees include up to 10 inspections.		
Accessory Building, Portable with No Slab or Utilities	\$ 1.00	\$100
Appeals to Board of Adjustment		\$400
Continuance, if requested by applicant after public notice publication	\$1 letter	\$100
Certificate of Occupancy, Commercial, Industrial		\$300
Concrete and Foundation Work		
Not attached to structure (sidewalk, curb cuts, driveways, patio, etc)		\$125
Attached to structure foundation		\$150
Contractor Registration (Plumbers, electricians exempt from fee)		\$75
Demolition		\$500
Ditch / Drainage Construction		\$250
Donation Box, annual		\$50
Excavation		
No Pavement		\$50
Paved Area		\$500



Commercial Construction Fees	Fee per square foot, etc	Minimum Fee
Fence	\$1 LF	\$150
Fence and Retaining Walls, Subdivision	\$1 LF	\$150
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Gas and Oil Well Application (High Impact, Rural, Seismic)		\$20,000
Notification Letters (per letter with application)		\$5
Gas and Oil Well Yearly Inspection (per well)		\$2,000
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Health Inspections		
Annual (includes 2 health inspections & 1 critical reinspection)		\$460
Additional Critical Reinspection or any complaint / situation requiring an additional inspection		\$125
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Inspections (Electrical, Plumbing, Mechanical, etc.)		
Electrical	\$50 unit/ building	\$125
HVAC	\$50 unit/ building	\$125
Plumbing	\$50 unit/ building	\$125
All others	\$50 unit/ building	\$125
All additional, red tags or reinspections, unless noted otherwise, each (Fee due before next inspection may be scheduled)		\$75
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Irrigation Permit	\$50 building	\$125
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Moving Permit for Building		\$500
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Occasional (Commercial Promotion) Sale or Event		\$50
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Oversize Commercial Vehicle, per vehicle		
Daily Permit		\$125
Monthly Permit		\$300
Yearly Permit		\$2,000
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Solicitor's Permit (30 days)		\$75
Each additional person (30 days)		\$25
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Sign Permits* (fees are per sign)		
Commercial and Industrial Establishment, no electric		\$50



Commercial Construction Fees	Fee per square foot, etc	Minimum Fee
Illuminated Signs		\$150
Political, Church, Non-Profit or Fraternal Organization **		\$0
Real Estate ***		\$0
Subdivision and Sales Promotion, temporary		\$50
Temporary Construction and Sales****		\$100
Temporary event or sales promotion, not to exceed 10 square feet, 90 days, or 5 signs		\$50
Temporary Banner, less than 30 square feet, not to exceed 90 days		\$50
** must meet requirements of 3.08.044 *** must meet requirements of 3.08.012 **** Chapter 14 Article XXII Section 3		
Special Use Permit		\$350
Swimming Pool or Spa, public or semi-public		\$500+
+ Health review		\$125
Temporary Merchandise Storage Container, monthly per container		\$50
Water Well Permit Fee (13.04.002 (n))		\$300
Water Well (per inspection)		\$125
Club Annual and Renewal License Fee*		\$300+
plus \$5 for each building used as a residence		\$5
Mobile Home Park Annual and Renewal License Fee*		\$200+
plus \$4 for each space		\$4
Work / Construction Started Before Issuance of Permit		Double Permit Fee



BUILDING PERMIT FEE TABLE – COMMERCIAL PROJECTS ONLY

The fee for each permit shall be as set forth below unless specified otherwise:

<u>Total Project Valuation</u>	<u>Fee</u>
5,001.00 to 25,000.00	\$125.00 for the first \$5,000 plus 15.00 for each additional \$1,000, or fraction thereof, to and including 25,000
\$25,001.00 to \$50,000.00	\$425.00 for the first \$25,000 plus \$11.00 for each additional \$1,000, or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$700.00 for the first \$50,000 plus \$7.50 for each additional \$1,000, or fraction thereof to and including \$100,000
\$100,001.00 to \$500,000.00	\$1075.00 for the first \$100,000 plus \$6.25 for each additional \$1,000, or fraction thereof to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3575.00 for the first \$500,000 plus \$5.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,000.00 and up	\$6200.00 for the first \$1,000,000 plus \$3.50 for each additional \$1,000, or fraction thereof.
Plan Review Fee	65% of Building Permit Fee
Additional Plan Review Fee (changes, revisions, additions, etc. to original plan)	\$200.00 minimum
IECC Leakage and Duct Testing	Actual cost plus 15% \$350 minimum

MISCELLANEOUS FEE SCHEDULE

Protected Tree Removal, Vacant Lot	
With Replacement	\$100
Without Replacement, plus \$250 per caliper inch removed	\$150+
Temporary Building Materials Storage Area, Chapter 14 Article XXII Section 3	\$100
Temporary Construction and Sales Building	\$100
Vacant Lot Site Prep (Grading & Drainage Plan required, no building permit.)	\$250



RESIDENTIAL BUILDING FEE SCHEDULE

PERMITS ARE VALID FOR 180 DAYS FROM ISSUE DATE. UNLESS NOTED OTHERWISE, THE PERMIT FEE INCLUDES ONE INSPECTION.

Residential Permit Type:	Method of Calculation	Min. Fee
New Residential or Multi-Family	\$1.15 per square foot under roof	\$1,000
Altered Residential or Multi-Family	\$1.15 per altered square foot under roof	\$125
Plan Revision Fee	\$1.00 per square foot under roof	\$200
Accessory Building, unattached, no utilities, less than 30 inches above grade		
Under 120 sq. ft.	Flat Fee	\$30
120 to 200 sq. ft.	Flat Fee	\$60
Accessory Building, attached or unattached, with utilities, under 200 square feet or 30 inches above grade	\$1.00 per square foot under roof	\$125
Outdoor Living Structure under 30 inches above grade and without utilities.	\$0.50 per square foot	\$100
Outdoor Living Structure over 30" above grade or with utilities.	\$1.00 per square foot	\$125
Appeals to Board of Adjustment	Flat Fee	\$250
Continuance requested by applicant after public notice publication	\$1.00 per letter	\$75
Certificate of Occupancy, Single Family Dwelling	Flat Fee	\$100
Attached Concrete	Flat Fee	\$125
Freestanding Concrete	Flat Fee	\$100
Foundation Repair	Flat Fee	\$200
Contractor Registration (Plumbers and Electricians exempt)	Flat Fee	\$75
Removal	Flat Fee	\$150
Drainage Permit	Flat Fee	\$100
Mechanical Permit	Flat Fee	\$200
Inspections (Mechanical)	Flat Fee	\$125
All additional, reinspections, or red tags, unless noted otherwise, each. (Fee due before next inspection may be scheduled)	Flat Fee	\$75

Residential Permit Type:	Method of Calculation	Min. Fee
Fence (new or replacement of more than 50%)	Flat Fee	\$50
Expired Permit Re-Issue	Underlying Permit Fee x .5	
Subdivision Perimeter Permit	\$1.00 per linear foot	\$150
Irrigation Permit	Flat Fee	\$50
Occasional (Private Garage) Sale	Flat Fee	\$5
Retaining Wall Permit, under 4 feet	Flat Fee	\$100
Retaining Wall Permit, over 4 feet	Flat Fee	\$125
Roofing Permit	Flat Fee	\$50
Septic System, New	Flat Fee	\$425
Repair to existing system	Flat Fee	\$150
Inspections for substantiated complaints	Flat Fee	\$150
Inspections for unsubstantiated complaints	Flat Fee	\$0
Solar Permit	Flat Fee	\$500
Spa Permit	Flat Fee	\$150
In-Ground Pool Permit	Flat Fee	\$550
Above-Ground Pool Permit	Flat Fee	\$200
Unpermitted Work Fee	Underlying Permit Fee x 2	

PLATTING AND SUBDIVISION FEE SCHEDULE

Annexation Request	\$500
Subdivision Plats and Site Plans (payable with application)	
Pre-Application or Pre-Design Conference, if requested.	20%
Fee based on twenty percent (20%) of the close projected fee for the activity being applied for and not to be less than \$150 or more than \$2,000. This fee shall be credited toward next fee when due. No refunds if applicant to consummate project.	\$150 Min. \$2000 Max.
Any Subdivision Plat or Re-Subdivision Plat	
Preliminary Plat	\$700++
plus \$20 per residential lot for the first 10 lots and \$7.50 for each additional lot	\$20 / \$7.50
plus \$25 per acre for areas not platted into residential lots	\$25
Subsequent and / or Final Plat Review	
plus \$10 per residential lot for the first 10 lots and \$7.50 for each additional lot	\$400++ \$10 / \$7.50
plus \$20 per acre for areas not platted into residential lots	\$20
Minor Plat (Individual lots do not require substantial platting involving water, sewer & other amenities)	\$400
Multifamily and Non-Residential Plat Review	
Preliminary Plat Review	\$700++
plus \$25 per unit for multifamily and / or \$50 per acre for non-residential	\$25 \$50
Subsequent and / or Final Plat Review	
plus \$20 per unit for multifamily and / or \$30 per acre for non-residential	\$500 + \$20 \$30
Site / Landscaping Plan Review	\$500
Engineering Review Fees, Plats and Plans <input type="checkbox"/>	
Fees include 1st and 2nd review of plans. Any subsequent review(s) or changes to plans requiring additional review will be billed at the listed rate. Additional fees must be submitted prior to the start of any work.	120% of actual cost

Inspection Fees

The inspection fee is in addition to any other fee listed herein. The inspection fee will be two percent (2%) of the Certified Construction Costs of the land development for new subdivisions or any resubdivision. Inspection fees are to be paid half of estimated amount upon approval of Final Plat or Site Plan and the balance, based upon certified construction costs, before work commences.

2%

Landscaping Fees (Payable before work on project commences.)

Single family per lot	\$25
Multifamily Development per unit	\$25
Non-Residential Development per acre	\$150

Subdivision Perimeter Retaining Walls and Fences	\$150+
Plus \$1 per linear foot	

Zoning Change (including Planned Development)	\$500+
Plus \$25 per acre	\$25
Maximum Fee	\$3,000

PARKS FEE SCHEDULE

Chapter 1.10

Boat Ramp Daily Use Fee	\$10
Boat Ramp Annual Pass (Hickory Creek Resident)	\$35
Boat Ramp Annual Pass (Non Resident)	\$60
Boat Ramp Biennial Pass (Hickory Creek Resident)	\$60
Boat Ramp Biennial Pass (Non Resident)	\$110
Day Use Vehicle Fee	\$2
Day Use Annual Pass *	\$20
Camp Site Fee (Daily)	\$15
Pavilion Rental	\$75
Pavilion Rental Cleaning Fee (refundable if left in clean condition)	\$50
Pavilion Rental with Alcohol Sales or Consumption (4.05.004)	
Application Fee (Nonrefundable)	\$100
PD Personnel, first Officer, 2 hours	\$300
Additional Hours	\$50 hour
Additional Officers or Town Staff, per person, 2 hour min.	\$100 hour
Pavilion Rental Refundable Cleaning Fee	\$50
Commercial Annual Launch Pass, Council Approval Only (A2.500)	\$200

POLICE DEPARTMENT FEE SCHEDULE

Police Report	\$6
Tow Truck Registration, non-consent tow permit	\$15
Towing Service fees	
Car weighing up to 10,000 lbs	\$225
Car weighing more than 10,000 lbs but less than 25,000 lbs	\$357
Cars weighing more than 25,000 lbs, per unit	\$459
Total maximum	\$918
Tow Fee Study	\$5000

RIGHT OF WAY MANAGEMENT FEES
STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

Article A6.000

Permit application fee	100.00
Expedited application fee	250.00
Saturday inspection fee; each Saturday	200.00
Permit expiration fee; each permit for incomplete work on expiration date if not extended	30.00
Electronic maps submittal fee; per hour of labor necessitated by hard copy submittal in lieu of electronic format (minimum fee of 2 hours)	80.00
Registration per right-of-way user per year	50.00
Inspection fee	\$1.00/LF or \$150/day of anticipated construction time, whichever is greater
Small cell application fee (This penalty shall not exceed and is capped by statutory limits)	\$500.00 (1-5 network notes); \$250.00 (each additional network node); \$1,000.00 per pole
Small cell user fees (this penalty shall not exceed and is capped by statutory limits)	\$250.00 annually for each network node; \$20.00 per year for town pole attachment

Public inconvenience penalty

Type of Facility	Unit of Cost	Penalty (Per day)			
		31-75 days	79-90 days	90-100 days	>>100 days
Sidewalk	Per sq. foot	\$0.0026	\$0.0052	\$0.0078	\$0.0104
Driveway	Per each	\$39.00	\$78.00	\$117.00	\$156.00

Public inconvenience penalties are assessed and calculated from the date of expiration of the permit until date of completion of work or repair or of final backfill if turned over to the department for repair. This penalty shall not exceed and is capped by statutory limits.